



Additional Services:

Extra Technical Support

2nd Technician support (\$25/hour, minimum 4 hour call).

Extra Clean-up

At cost.

Concert Piano

Yamaha C7 Grand Piano \$100 per day plus tuning fee of \$150 (at cost).

Front of House

Theatre House Manager (\$20 per hour, minimum 4 hour call, ushers, box office (\$10 per hour, minimum 4 hour call).

Concession

The Theatre Society operates a concession stand for all events. Alcohol is available by pre-booking with the Rental Coordinator. Clients may cater events with pre-approval by the Theatre Rental Coordinator. The Theatre can assist with recommendations for catering companies.

Box Office

The Terry Fox Theatre is not equipped with box office services, however we can arrange for on-line ticket sales through our website. Event tickets can be purchased through the [events calendar](#).

LCD Projector

\$60 per day plus HST.

Wireless Microphones

Bodypack wireless mics (\$50/day for 4 microphones, batteries \$2 each).

Promotion and Publicity

Free event listing on the Terry Fox Theatre website with a link to your website if you choose.

Rental Policy:

Basic Info

- Hourly rates apply to both live performance and theatre rehearsal time
- Week day rates apply Monday-Thursday
- Weekend rates are in effect Friday-Sunday

Rental Deposit

- All bookings require a rental deposit of 50% of the estimated theatre rental rate
- Rental deposit is due and payable no later than 10 days after signing a theatre rental agreement
- Should a deposit not be received within 10 days of the theatre contract, the booking may be cancelled without further notice

Minimum Booking

- All rental contracts start with a 4 hour minimum payment

Overtime Policy

- Applies after 8 hours
- Theatre bookings that run past their booking time are charged at the overtime rate regardless of the number of hours in the theatre

Technical Requirements

If the Rental Coordinator determines that your event involves complex lighting, sound or staging, a one-hour pre-event meeting will be set up with our in-house technician for a \$30 additional fee, and you may require additional technical time/support during your event.

Extra Charges:

Insurance

Proof of insurance is required for groups or individuals renting the facility. The cost of insurance is in addition to the theatre rental fee. Specific insurance requirements are detailed in the theatre rental contract.

Tickets

The Terry Fox Theatre requires that all events are ticketed by the theatre at a cost of \$.12 per ticket plus HST. Tickets may not be provided or supplied from any other source. Additional theatre ticket set-up fees may apply.

Seat Levy

Terry Fox Theatre collects a \$1.00 plus HST/person seat levy whenever entrance admission is charged by the rental group to patrons. This fee applies to all patrons in attendance and includes those with complimentary or free admission. When donations for theatre entrance are accepted the seat levy is calculated on the basis of 10% of donations collected. For non-ticketed or free events, a flat rate of \$50.00 applies.

Promotional and Lobby Sales

15% of the gross sales from your event will be collected by Terry Fox Theatre